

Minutes

The HITCHCOCK ECONOMIC DEVELOPMENT CORPORATION

Regular Meeting – 24 March, 2022 – 5:30 P.M.

The regular monthly meeting for the Hitchcock Economic Development Corporation (HEDC) will be held on Thursday March 24, 2022, at 5:30 PM. This will be an open meeting held at HEDC boardroom at 7515 FM 2004, Hitchcock, Texas 77563.

A G E N D A

1. Call to Order, President Jack Click.

Meeting called to order at 5:34 PM.

2. Roll call of members

All board members present.

3. Public Comments (Limit 2 minutes per speaker)

4. Consent Agenda

- a. Approval of the Minutes of the HEDC Regular Meeting February 24, 2022
- b. Approval of payment of the HEDC Monthly VISA account at Prosperity Bank
- c. Approval of other invoices

A motion to approve items B & C of the consent agenda and to table item A till the next board meeting to fix the date on the presented minutes was made by Randy Strickland, seconded by Chris Armacost. Motion passed 5-0.

5. HEDC Financial Report. (Tyler Robert)

The director provided an update on the EDC's financials which showed an increase in sales tax collection. The board accepted the financial report with no further action necessary.

6. Executive Director's Report. (Tyler Robert)

- a. Project Report
- b. Director's Activities
- c. Property Update

The director updated the board on projects he was working on, as well as the results from ICSC Red River. The board was made aware that a few industrial projects were progressing and needed to be planned for in conjunction with the city and county.

7. Discussion and appropriate action to allow the Executive Director to engage in a new lease for EDC office space and to provide 30 days' notice to property owner. (Tyler Robert)

The director presented an option for the EDC to lease office space at 8115 Highway 6, Hitchcock TX 77563. The new office would be centrally located in the downtown area of Hitchcock and would allow the director to better manage properties as well as save on annual administrative costs. A motion to approve the director to engage in a new lease at the property at 8115 Hwy 6 at a cost not to exceed total administrative costs of the current office and to present a 30-day notice to the current landlord was made by Dorothy Childress, seconded by Ted Robinson. Motion passed 5-0.

8. Executive Session: Adjournment to Executive Session Pursuant to Texas Open Meetings Act, Tex. Gov. Code, §551.071, §551.072, §551.074 and §551.087. *

The board adjourned into executive session at 6:57 pursuant to Texas Open Meetings Act, Tex. Gov. Code § 551.072 – Deliberation about Real Property.

9. Reconvene into open session.

The board reconvened into open session at 7:18.

10. Consider possible action or give direction on items legally discussed in Executive Session.

The board approved the terms presented by legal counsel for the purchase of property at 8001 Highway 6, Hitchcock, TX 77563.

11. President's Comments

- a. Brief the board on status of HEDC Activities.
- b. Other

President Jack Click reminded the board that the Tacquard family should be honored in some capacity during the downtown redevelopment for their contribution to the EDC's efforts.

12. Mayor's Comments

The mayor wanted the board to know that the city and school district were looking to create a joint motto for the city.

13. Board Members' Comments

No comments.

14. ADJOURN

A motion to adjourn was made by Randy Strickland, seconded by Chris Armacost. Motion passed 5-0. Meeting adjourned at 7:37 PM.

Minutes Approved this day _____ of _____ 2022.

Jack Click